

Roadmap to Coachville Graduation and Certification, and (ICF) Certification – Full Program – CVPCC

Check When Complete	Description of Course:	Total Hours	Graduation Certification Requirement	Total Score/hours See note**
Level One - Pursuit of Human Greatness				
	1. Play Two Win Method Coaching (12 wks) – Required	30	✓	
	2. Basic Coaching Skills & Ethics (6 wks)) - Required	15	✓	
	3. Practicum Participant - Required*	4/1****	✓	
	4. Practicum Participant - Required*	4/1****	✓	
	5. Conduct and track coaching sessions - Required*	*	✓	
	6. Step Up and Stand Out (Business Academy Level 1) - Elective	15	elective	
Level Two - Pursuit of Inner Freedom				
	7. Inner Freedom Method Coaching (12 wks) - Required	30	✓	
	8. Proficiencies Coaching (6 wks) - Required	15	✓	
	9. Group Mentor Coaching (6 wks) – Required***	7.5/7.5*****	✓	
	10. Practicum Participant - 1 5-hour session- Required*	4/1****	✓	
	11. Practicum Participant - 1 5-hour session- Required*	4/1****	✓	
	12. Conduct and track coaching sessions - Required*	*	✓	
Level Three - Pursuit of Personal Evolution				
	13. Advanced Communication for Coaches (6 wks) - Required	15	✓	
	14. Practicum Participant - 1 5-hour session - Required*	4/1****	✓	
	15. Practicum Participant - 1 5-hour session - Required*	4/1****	✓	
	16. Conduct and track coaching sessions - Required*	*	✓	
	17. World Power Method Coaching (12 wks) - Elective	30	elective	
	18. Expect Yes - Get Yes (Business Academy Level 2) - Elective	15	elective	
**Important Notes				
**	<p>Score area is for tracking of game card score, practicum Scores and logged coaching hours. To qualify for graduation/certification you must:</p> <p>*You must pass one practicum at PCC level.</p> <p>**You must have a score of 50 for each game card taken after 1/2011.</p> <p>** You must conduct and log 100 coaching hours.</p> <p>***Mentor coaching required for those registered after 1/2011</p> <p>****4/1 - Four training hours/One mentor-observed coaching hour</p> <p>*****7.5 hours ICF mentor coaching/7.5 hours elective business coaching.</p>			

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Coachville Graduation and Certification				
	19. Complete the Center for Coaching Mastery curriculum and confirm all attendance codes* have been entered for each class.		✓	
	20. Complete Group Mentor Coaching – 6 weeks for those registered after January 1, 2011. **		✓	
	21. Confirm all classes have game card score of 50 per card. This requirement is for classes taken after January 1, 2011.		✓	
	22. Complete all available class quizzes – receiving a score of 80% or higher for classes without game cards.		✓	
	23. Confirm completion of 6 Practicum Participant sessions with written feedback and one passing at the PCC level. ***		✓	
	24. Complete and submit the application for graduation. The certification process may take up to 4 weeks.		✓	
	25. Provide letters of recommendation from 2 ICF PCC/MCC Coaches - who have heard you coach - can come from CV instructors.		✓	
	26. Complete and submit a log of a total of 100 coaching hours.		✓	
	27. Submit one 30-minute Mp3 recording of you coaching a client (you must have written permission from client) and receive a score of PCC/MCC level. If you do not pass the first time, you can try again in 30 days. If you do not pass the second time, you can try again for a cost of \$400 (our cost).		✓	
**Important Notes				
	<p>* You must complete 80% of your training live, this allows for 20% or 25 hours (ten classes) of the 125 program as self directed audio - please be sure to mark complete in the syllabus when you complete the audio portion.</p> <p>**Each of the six group mentor coaching classes includes 1.5 hours of ICF approved mentor coaching - 7 hours or 5 classes need to be completed to complete this requirement.</p> <p>***Four hours per practicum count as training hours, each coaching hour and debrief counts as mentor coaching and/or observed coaching sessions. Six Practicum are required.</p>			

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ICF Certification: ACTP Application for ACC– Additional Requirements	
	<ol style="list-style-type: none"> Complete 100 hours (at least 75 must be paid hours) with a minimum of 8 clients for Associate Certified Coach (ACC). You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement. <i>Paid hours – defined by the ICF include bartered services</i>
	<ol style="list-style-type: none"> Collect 2 reference letters from a Professional Certified Coach (PCC) or a Master Certified Coach (MCC) and upload with your ICF application.
	<ol style="list-style-type: none"> Submit ICF application online and pay the fee (<i>go to www.coachfederation.org for details</i>). As a graduate of Coachville, an ICF Accredited Coaching Training Program (ACTP), there is no evaluation or examination. Your application will require online submission of the below listed documents in digital form – PDF is preferable: <ol style="list-style-type: none"> Your certification diploma from CoachVille Your client coaching hours log Your 2 reference letters from a PCC or MCC coach.

ICF Certification: ACTP Application for PCC – Additional Requirements	
	<ol style="list-style-type: none"> Complete 750 hours (675 paid hours) of coaching with a minimum of 25 clients for Professional Certified Coach (PCC). You can and should be coaching regularly and documenting these hours while you are attending school rather than waiting until after you graduate, to make it easier to meet this requirement. <i>Paid hours – defined by the ICF include bartered services</i>
	<ol style="list-style-type: none"> Collect 2 reference letters from a Professional Certified Coach (PCC) or a Master Certified Coach (MCC) and upload with your ICF application.
	<ol style="list-style-type: none"> Submit ICF application online and pay the fee (<i>go to www.coachfederation.org for details</i>). As a graduate of Coachville, an ICF Accredited Coaching Training Program (ACTP), there is no evaluation or examination. Your application will require online submission of the below listed documents in digital form – PDF is preferable: <ol style="list-style-type: none"> Your certification diploma from CoachVille Your client coaching hours log Your 2 reference letters from a PCC or MCC coach. Your 2 reference letters from a PCC or MCC coach.



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